

NZYF BOARD MEMBER JOB DESCRIPTION – INDEPENDENT DIRECTOR

Job Description	Independent Board Director
Team	NZYF National Board
Key Relationships	Board Chair, other Board Members (independent and elected), CEO, Society members, key stakeholders of the organisation
Role Purpose	The Independent Board Members of New Zealand Young Farmers (NZYF) are responsible to the Board for fulfilling their oversight responsibility relating to the Society.
Key Responsibilities	Achievements
Provide a focal point for the Society to develop a united direction, goals, objectives and polices on matters of interest to the Society.	<ul style="list-style-type: none"> Ensuring that NZYF Strategy is fit for the Society. Reviewing the NZYF Strategy Annually and aligning the business plan with the strategic objectives.
Seek implementation of direction, goals, objectives and polices through influencing the relevant decision makers.	<ul style="list-style-type: none"> Providing guidance and support in respect of NZYF Sustainable Food and Fibre Futures project and workstreams. Annually approve and adopt Society budget, including reviewing monthly management accounts, and approval of any re-forecasts. Overview National Policies
Provide and coordinate the resources to enable the Society to function	Ensuring that sufficient funds are available and resources are directed to the appropriate areas of the Society to achieve its strategic objects and goals.
Present and promote a unified image of the Society within the Society and to the Public	<ul style="list-style-type: none"> One Team. Support membership and events.
Ensure that suitably informed Board members are elected as office holders	<ul style="list-style-type: none"> Provide guidance and support to the Board Nomination process including assistance in developing Board induction processes and due diligence provision as part of this process.
Provide support and guidance to Elected Board Members in particular to the Chairperson of the Board.	<ul style="list-style-type: none"> Work closely with Elected Board Members to provide clear effective governance of the Society. Provide support to Chair.
Ensure that NZYF Committee workplans are met along with Elected Board Members.	<ul style="list-style-type: none"> Work with the appropriate Committee to work with CEO and ensure effective management of the Society - in particular management and the CEO.

Person Specification

Essential Attributes

- Dedication and Commitment
- Ability to lead and influence others
- The ability to listen and consider other perspectives
- Value discretion
- Clear communication skills
- Ability to guide and mentor elected directors

Helpful attributes

- Ag sector understanding and connections

Essential Skills

- Experienced governor
- Strategic management experience
- Risk management understanding
- Financial literacy
- Business acumen

Helpful Skills

- Not For Profit governance