**Ticketing System**

**Booking Form**

**(forms to be submitted to hannah.perkins@youngfarmers.co.nz)**

|  |  |
| --- | --- |
| **Club/Region Name:** |  |
| **Bank Account Name:**  (no personal bank accounts) |  |
| **Bank Account Number** |  |
| **Contact Name:** |  |
| **Contact Email** |  |
| **Contact Phone No.** |  |

**Event Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** |  | | | |
| **Date of Event** |  | | | |
| **Tickets On Sale** | **Open:** | | **Closed:** | |
| **Venue** |  | | | |
| **Duration** |  | **Capacity** | |  |
| **Age Restrictions** |  | **Ticket Price** | |  |
| **Description (Full summary of event) ( if you require picture on the event please email it through)** |  | | | |

**Terms of Agreement**

* $2 per ticket will be deducted from the amount refunded to the Club/Region. This fee covers the cost of National Office Admin as well as this we pay GST on your behalf so this will be taken out of your final payment as well.
* The monies will be deposited into the specified bank account after the event registration has closed for sales
* It is the responsibility of the club/region to manage entries at the event.
* You will receive a door list when your ticketing closes and will return the completed door list to National Office immediately following the event.

By signing this agreement, you are agreeing that the information above is correct and that you agree to the terms of the booking form

Office Use Only:

* Event Created in System
* Event Closed in System
* Funds distributed to club
* Xero Code ……………

|  |  |
| --- | --- |
| **Name:** |  |
| **Signature:** |  |
| **Position:** |  |
| **Date:** |  |